

MAX B. GROVE

4016 Spruce St, Apt. 2F, Philadelphia, PA 19104 | (717)-405-1294 | maxgrove@wharton.upenn.edu

EDUCATION

University of Pennsylvania, The Wharton School, Philadelphia, PA Aug 2016 – May 2020

- Candidate for B.S. in Economics and B.A. in Hispanic Studies | Concentrations in Finance, Electronic Commerce
- GPA: 3.6/4.0
- Relevant Coursework: Corporate Finance, Monetary Policy, Financial Accounting, Micro and Macroeconomics, Spanish Literary Analysis, Statistical Inference, Multivariable Calculus, Computer Science I, American Law

Hempfield High School, Lancaster, PA Aug 2012 – May 2016

- High School Diploma
- GPA: 4.0/4.0 | ACT: 34 (English: 34, Mathematics: 36, Reading: 35, Science: 32)
- Involvement: Class President (Freshman – Senior Year), Dance Theatre (Featured Dancer)

PROFESSIONAL EXPERIENCE

The Accounting Department, The Wharton School, Philadelphia, PA Aug 2017 – Present

Research Assistant

- Analyzed financial documents by searching through SEC filings; leveraged EDGAR to find statements
- Utilized R and SAS to pull large amounts of data from EDGAR
- Investigated SEC lawsuits and settlement amounts to understand how investors react to disclosures
- Researched various countries' financial reports to compare revenues to expenditures, net assets, and cash flow

Mennonite Home Communities, Lancaster, PA Aug 2014 – Aug 2017

Food Service Youth Manager

- Administered front-house service at a restaurant within a retirement community of over 3,500 senior residents
- Directed a wait staff of over 40 high school and college students to ensure prompt service
- Spearheaded consolidation of tasks to allow employees to clock out earlier, saving the company over \$500/week

Ware College House, The University of Pennsylvania, Philadelphia, PA Aug 2016 – Aug 2017

Administrative Assistant

- Designed and conducted weekly events, house-wide dinners, and faculty lectures for freshmen in residence hall
- Acted as a liaison for 580 freshmen to administrators in their college house

LEADERSHIP EXPERIENCE

Undergraduate Assembly, The University of Pennsylvania, Philadelphia, PA Sep 2017 – Present

Internal Vice Chair

- Elected as one of 35 representatives that serve 10,400 undergraduates through lobbying administration
- Budgeted \$2.3 million in funding to student groups on campus by analyzing groups' current spending and needs
- Executed projects for improved financial aid policies and led freshmen welcome week

ACTION at Penn, Philadelphia, PA Sep 2016 – Present

Vice President

- Taught Spanish to over 120 students in the Philadelphia elementary school system in a club of 60 volunteers
- Headed general body meetings and all internal operations by implementing an online attendance system

American Enterprise Institute, Washington D.C. Jun 2017 – Present

Executive Council Member

- Selected as one of 6 students to bring influential speakers to campus to promote the free competition of ideas
- Oversaw and organized discussions on healthcare policy with over 80 attendees

SKILLS AND INTERESTS

Skills: Spanish, Basic Java, HTML, CSS, R, SAS, Microsoft Office Suite

Interests: Skiing, Knot-Tying, Solar Energy, Latin Music, Competitive Swimming